

SmartStream Coordination Meeting Minutes
December 6, 2006

Attendance: Sophia Bedard, Pete Bostian, Ken Dinsmore, Ed Green, Mel Lambert, Cathy McClintock, Mark Testerman, Karen Toms

1. Maximo Status: Pete reported that the C&SS is trying to figure out why the system runs so poorly – the Maximo consultant came in and reviewed the system's configuration but there was little or no improvement. C&SS still needs to load work order costs from SmartStream to Maximo; however, we are having difficulties with the MEA, Maximo's integration software.
2. Archived Credit Card Data from DOIM: Pete reported that the DOIM credit card data has been extracted and downloaded to data files but it has not been loaded in user accessible tables. This will be done when requests for access are received; current credit card issues have taken priority.
3. Revised Labor Journals: Pete reported C&SS has completely revised the computations for computing SAIC's labor costs and their posting to SmartStream. Employee fringe labor costs are pro-rated across any direct labor centers charged during the pay period.
4. CMS System: Mel inquired regarding purchase requests and the CMS system for service maintenance agreements. Pete indicated that the PR's will have to be manually entered in SmartStream. Automating the process will be addressed when other high priority projects have been completed. Discussion followed regarding the use of templates; possible use of another application; requestor name consistency with credit card use; the status of Maximo service maintenance agreement; and use of project field by program areas.

The next meeting will be held February 7, 2007, at 9 AM in the Building 362 Conference Room.